## **Keyboard Shortcuts**

Banner 8 VS Banner 9 Navigation						
ACTION	Banner 8 Icon	Banner 8 Keyboard	Banner 9 Icon	Banner 9 Keyboard		
Save		F10	SAVE	F10		
Rollback	1	Shift+F7	Start Over	F5		
Select		Shift+F3	SELECT			
Insert Record	A	F6	[] Insert	F6		
Remove Record	<b>4</b> ■	Shift+F6	■ Delete	Shift+F6		
Previous Record		Up Arrow	<b>H</b> ◀	Up Arrow		
Next Record		Down Arrow	▶ ₩	Down Arrow		
Previous Section		Ctrl+Pg Up		ALT+Pg Up		
Next Section	***	Ctrl+Pg Down	_	Alt+Pg Down		
Enter Query		F7	🗣 Filter	F7		
Execute		F8	Go	F8		
Cancel	*	Ctrl+Q	CANCEL	Ctrl+Q		
View/Send Message						
Print		Shift+F8	Actions/Print	Ctrl+P		

## **Keyboard Shortcuts**

Online Help	<b>®</b>	F1	?	Ctrl+Shift+L
Exit	X	Ctrl+Q	×	Ctrl+Q
"Go to"		F5	Q	Ctrl+Shift+Y
Extract Data			Actions/Export	Shift+F1
List of Values		F9	IO:	F9
Copy Record		F4	₹ <sub>B</sub> Copy	F4
Drill Down		F3		F3
Options			RELATED	Alt+Shift+R
Toggle Menu			=	Ctrl+M
Toggle "Open Applications"			₹	Ctrl+Y