



Complete all information, sign your request, obtain approval from the School of your desired minor(s) and return this form to the Students First Center. Students must have a declared major in order to declare a minor. Except under unusual circumstances, no change of minor will be permitted after a student has attained senior standing (90 units). It is not possible to change or declare a major or minor in the semester in which a student has filed to graduate. This form is due to the Students First Center no later than the third week of any semester. Forms submitted after the third week of the semester will be processed with a future effective term and will be reflected on MyAudit in that future term. Removal of a declared minor does not take signature approval. Students are encouraged to email the Office of the Registrar at registrar@ucmerced.edu from their @ucmerced.edu email account notifying the office about the change. Although this form may be used, it is not necessary. Make sure to review information regarding minor removal effect on catalog year.

NOTE: If you are declaring a minor with a catalog year that is later than your declared catalog year, your catalog year for your major will be updated to match your minor catalog year.

Personal Information Freshman Sophomore Junior UCM ID Number _____

Last Name _____ First Name _____ M.I. _____

E-mail _____ Phone Number _____

I certify that I am the above named person, the information I have provided is accurate, and I have read, understand, and accept the instruction regarding major, minor, and concentration changes.

Student Signature _____ Date _____

Minor Information

Check all that apply: Change minor to what is checked below Add checked minor(s) Remove checked minor Remove all minor(s)

- | | |
|--|---|
| <input type="checkbox"/> American Studies Minor | <input type="checkbox"/> Management Analytics and Decision-Making Minor |
| <input type="checkbox"/> Anthropology Minor | <input type="checkbox"/> Management and Business Economics Minor |
| <input type="checkbox"/> Applied Mathematical Minor | <input type="checkbox"/> Natural Science Education Minor |
| <input type="checkbox"/> Chemical Sciences Minor | <input type="checkbox"/> Natural Science Education Minor with Teaching Credential |
| <input type="checkbox"/> Chicano/a Studies Minor | <input type="checkbox"/> Philosophy Minor |
| <input type="checkbox"/> Cognitive Science Minor | <input type="checkbox"/> Physics Minor |
| <input type="checkbox"/> Community Research and Service Minor | <input type="checkbox"/> Political Science Minor |
| <input type="checkbox"/> Economics Minor | <input type="checkbox"/> Psychology Minor |
| <input type="checkbox"/> English Minor | <input type="checkbox"/> Sociology Minor |
| <input type="checkbox"/> Global Arts Studies Minor | <input type="checkbox"/> Spanish Minor |
| <input type="checkbox"/> History Minor | <input type="checkbox"/> World Heritage Minor |
| <input type="checkbox"/> Interdisciplinary Public Health Minor | <input type="checkbox"/> Writing Studies Minor |

New Minor Advisor Signature _____	Date _____
2nd Minor Advisor Signature (if applicable) _____	Date _____
Notes (including catalog year revision): 	

Processed by _____ Date _____	Updated: 07/09/2019
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Minor Change Policy:

In order to declare or change a minor a student must fill out this form and have it approved by the authorized person in the School to which he/she is declaring a minor and submit it to the Students First Center. Current students are only permitted to make changes to their major/concentration/minor until the end of the third week of the semester and throughout the summer. Admission into a program may be denied or deferred if the student is in academic difficulty or has a grade point average (GPA) of less than 2.0 in courses.

Except under unusual circumstances, no change of major or minor will be permitted after a student has attained senior standing (90 units). It is not possible to change or declare a major or minor after the student has declared their candidacy with the Office of the Registrar.

Students must have a declared major in order to declare a minor.

NOTE: Certain minors have criteria a student must meet in order to qualify, more stringent than academic standing and a minimum of 2.0 grade point average (GPA). Please check the following school's websites for more information:

School of Engineering: enr-advising.ucmerced.edu

School of Natural Sciences: ns-advising.ucmerced.edu/

School of Social Sciences, Humanities, and Arts: ssha-advising.ucmerced.edu/

Instructions for Submitting Minor Change Form:

Enter valid minor (see list) and obtain minor advisor signature

Return form to the Students First Center prior to the third week of instruction

Catalog Year:

Your catalog year is determined by the year you entered UC Merced, provided there is no break in enrollment for more than 3 consecutive terms (e.g., 2 semesters and 1 summer). You must choose major, concentration, and minor requirements from the same catalog year. You may elect to adhere to a different catalog year if you wish to follow major, concentration, and minor requirements listed in a catalog published after your time of initial enrollment. To do this, please attach a statement to this form outlining the reason for your request and submit this to your School. If you are declaring a minor with a catalog year that is later than your declared catalog year, your catalog year for your major will be updated to match your minor catalog year. In the event that you later cancel a minor that caused your catalog year to be updated, your catalog year will remain the same, unless otherwise indicated.

Removing a minor

Removal of a declared minor does not take signature approval. Students are encouraged to email the Office of the Registrar at registrar@ucmerced.edu from their @ucmerced.edu email account notifying the office about the change.