ETX is a service that enables educational institutions, application services, and organizations to exchange electronic transcripts securely via National Student Clearinghouse.

If your receiving school participates in NSC’s Electronic Transcript Exchange, your transcript will be sent via ETX.

Please note that electronic exchange transcripts are not the same as emailed electronic transcripts. If you are asked for a recipient email address, then the recipient is not a participant of the exchange.

National Student Clearinghouse Ordering Instructions

Click here to begin the process, then complete the following:

1. From the menu bar, click Students > Order a Transcript.
2. Enter University of California-Merced, then click Continue.
3. Enter your Personal Information. Click Continue.
4. Read the School Notification page before submitting order. Click Order Transcript(s).
5. Follow the prompts and enter the required information.
   - Select the recipient (i.e., Who are you sending your transcript to?)
   - In the drop-down, search for the association name, college or university, such as in the example below.

Example:

![Recipient Selection Example](image)