MyDegreePath

Student: How to run a degree audit

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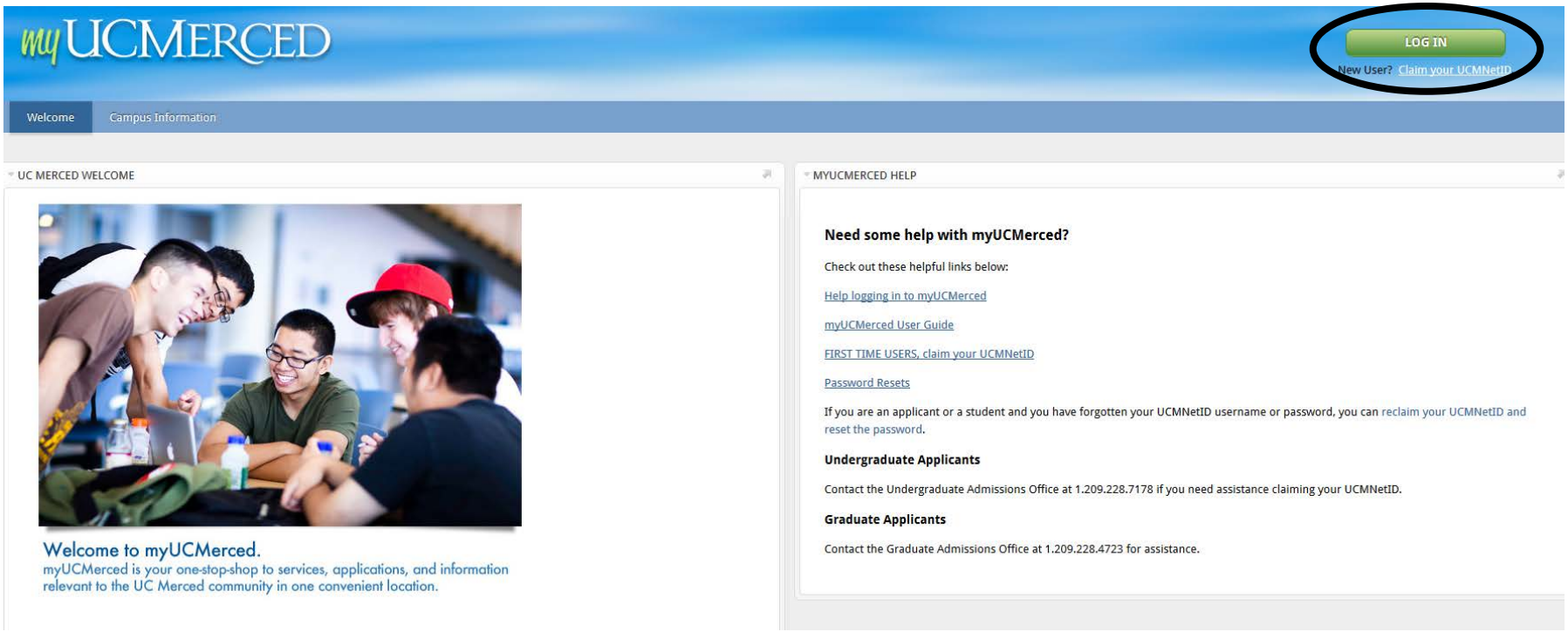
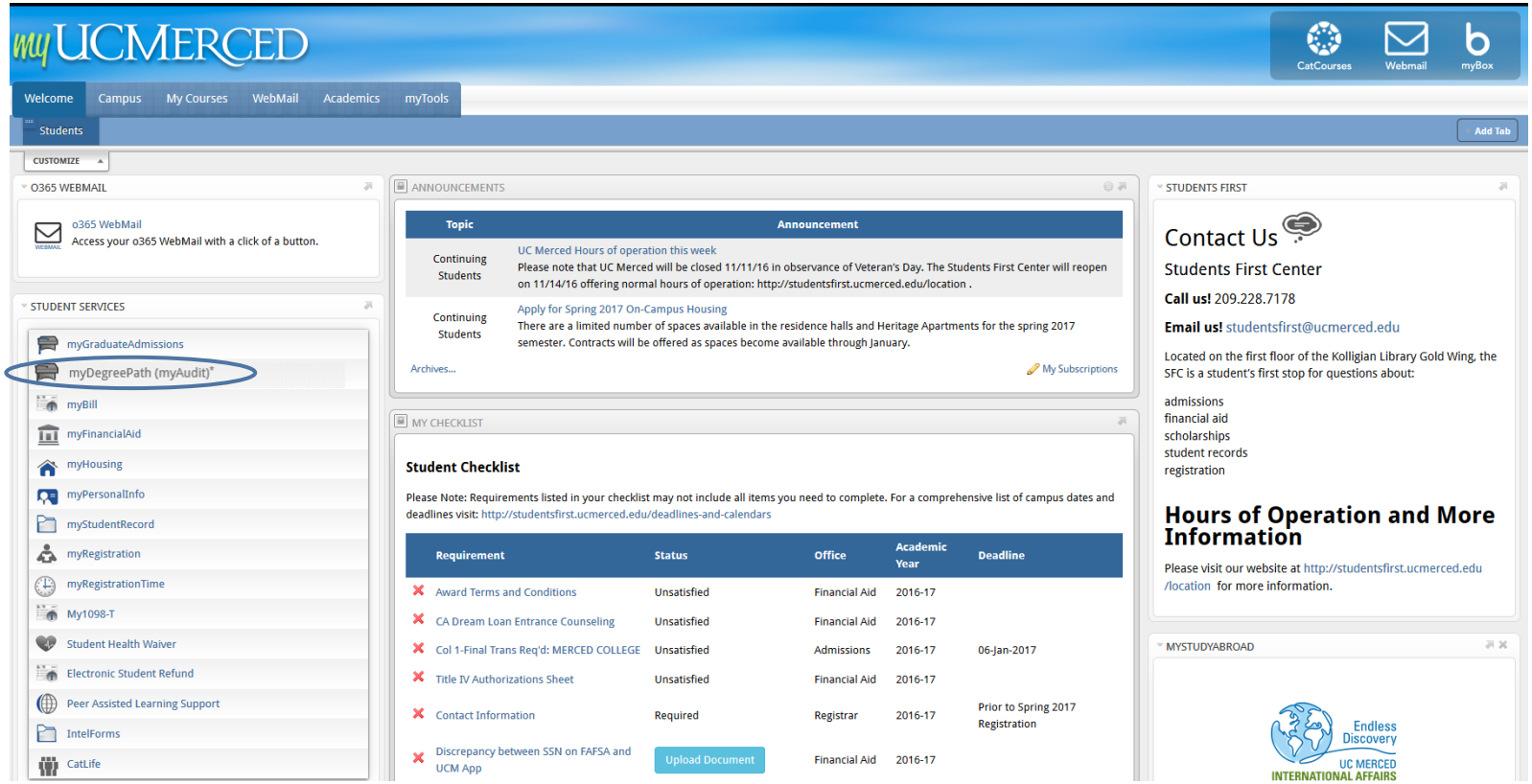
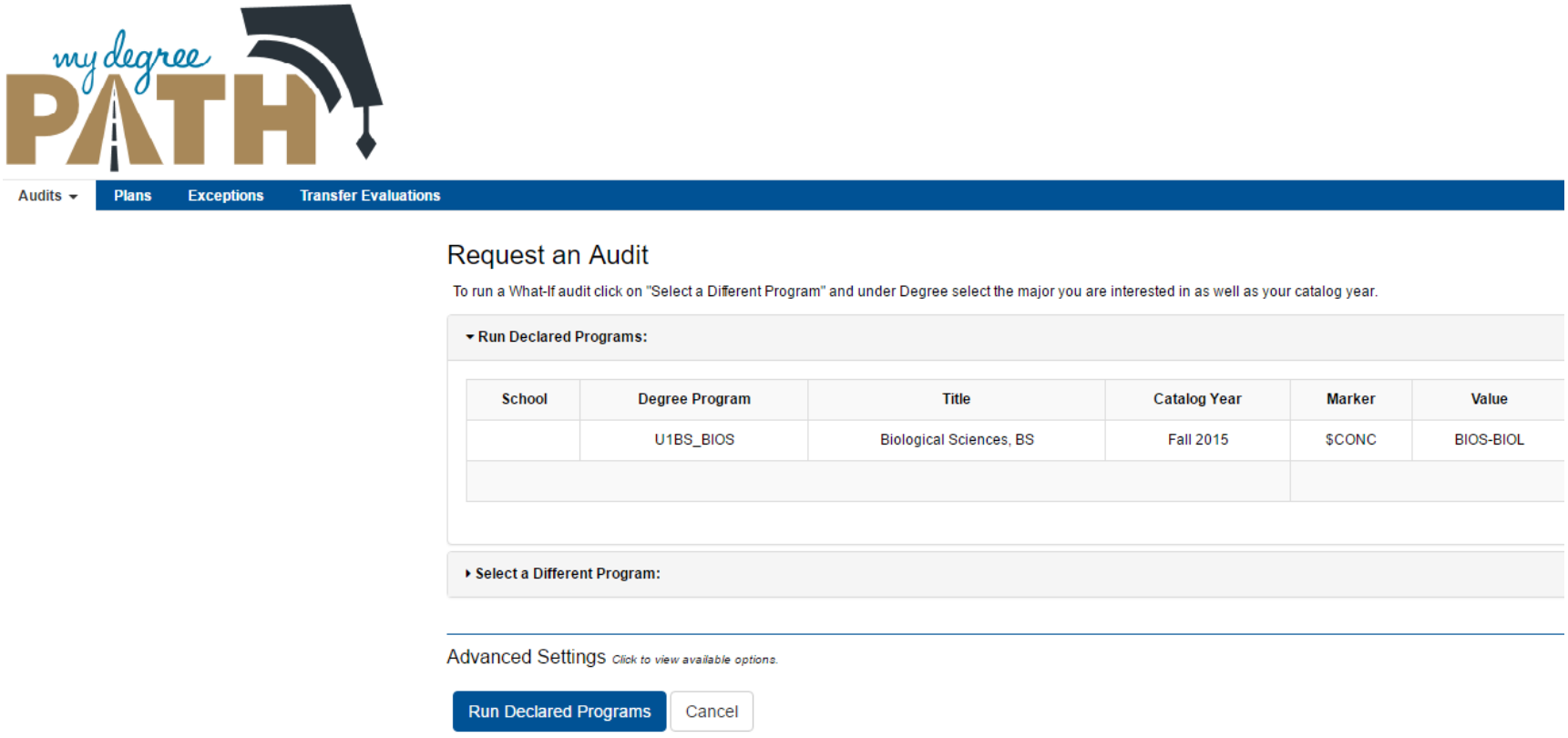
Access MyDegreePath



Log into my.ucmerced.edu using your user ID and password.



Select **MyDegreePath** under Student Services (on the left)



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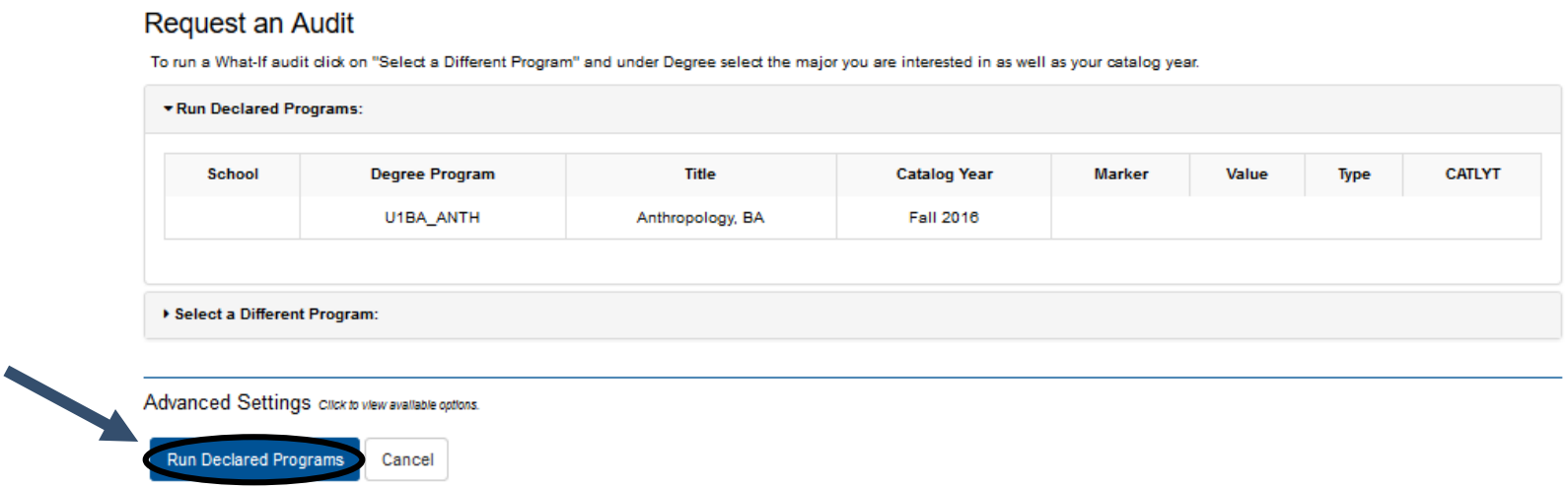
Run an Audit

Run an Audit

- Go to the **Audits** tab on MyDegreePath.
- Select **Request New**

- The audit is based on the degree program you have on record in the Office of the Registrar.
  - If you intend to change majors, ensure to submit a Major Change form and follow deadlines for submission.

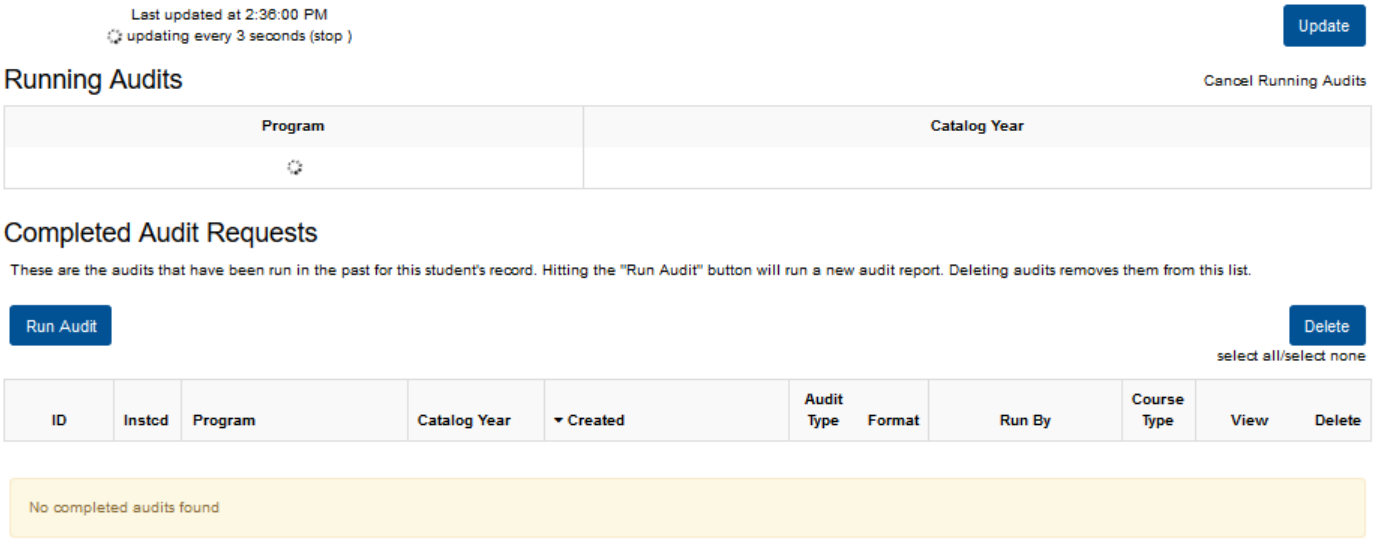
Run an Audit



- Select **Run Declared Programs**.

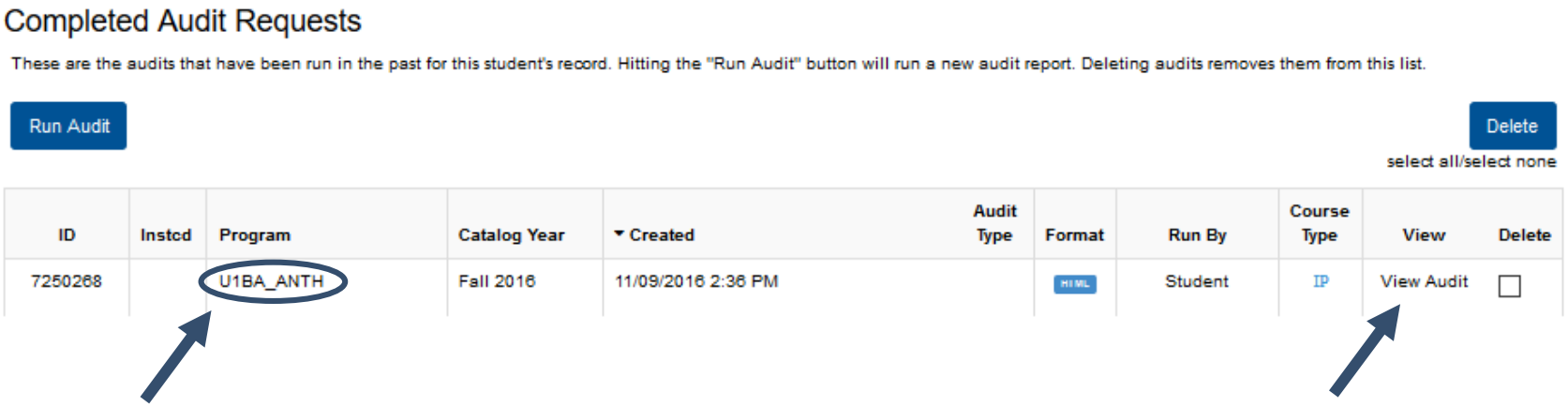
**If you have a declared minor, it will generate an audit with your minor requirements as well.

Run an Audit



- After running your audit, it will redirect you to the page above.
- It can take several minutes for the audit to process.

Run an Audit



- Once your audit has been processed, it will appear under **Completed Audit Requests**
- Select the program name or click **view audit** to open the audit
- To run another audit select the blue Run Audit button on the top left

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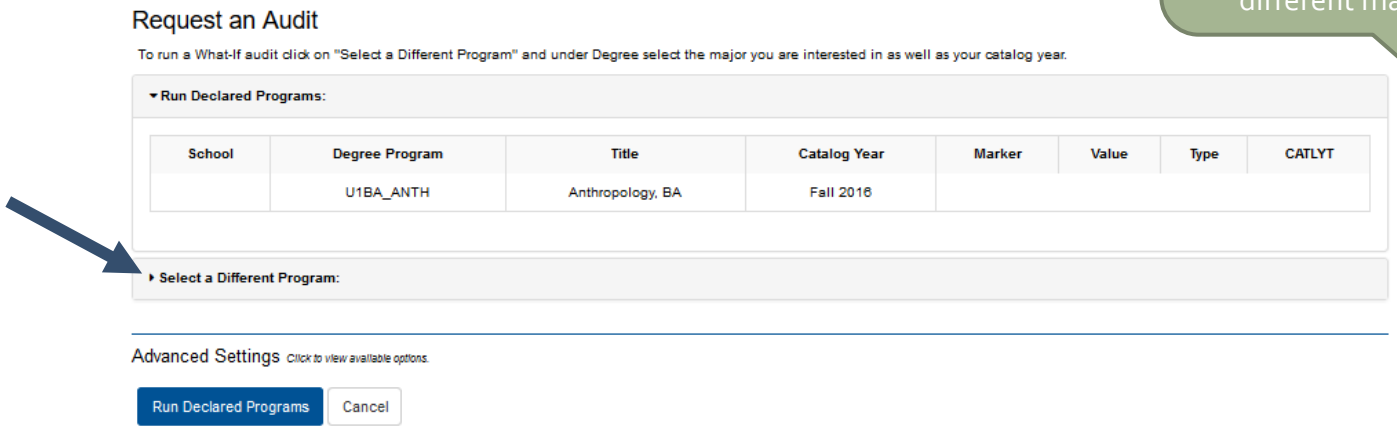
Run a What-If Audit

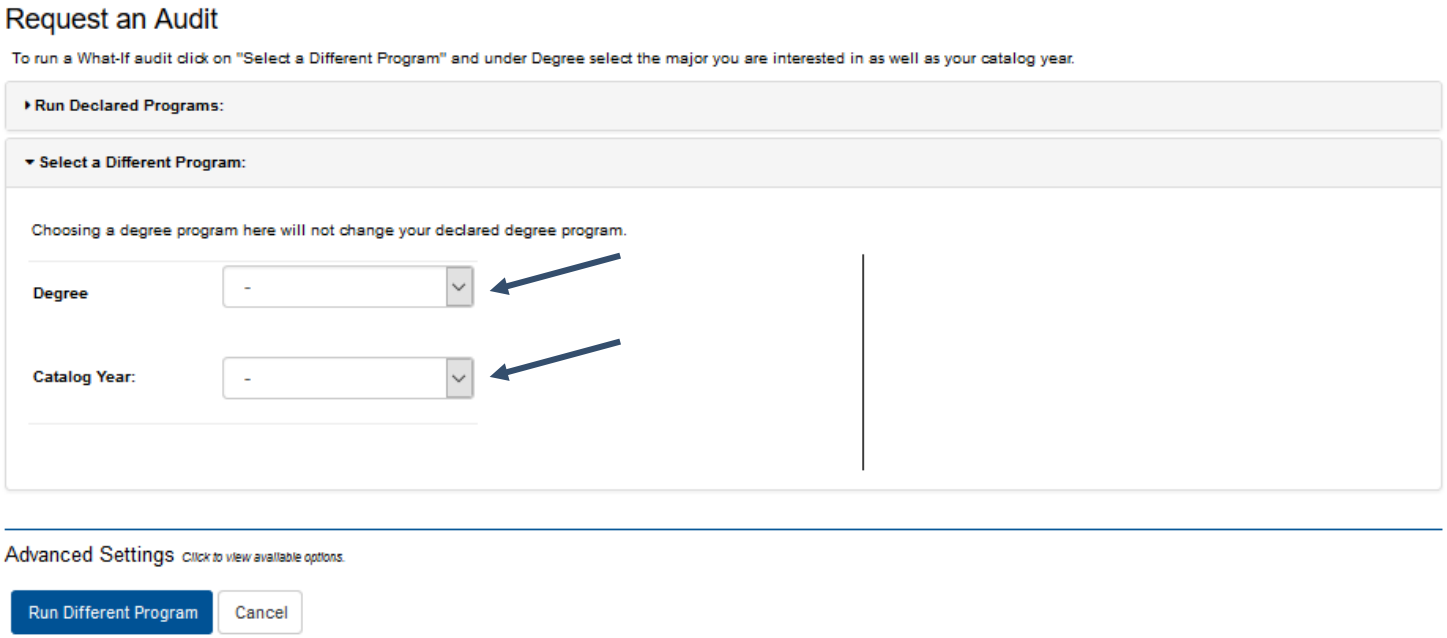
Run a What-If Audit

The What-If audit shows you how your current coursework would apply to a different major.



- To run a What-If Audit click **Select a Different Program**.

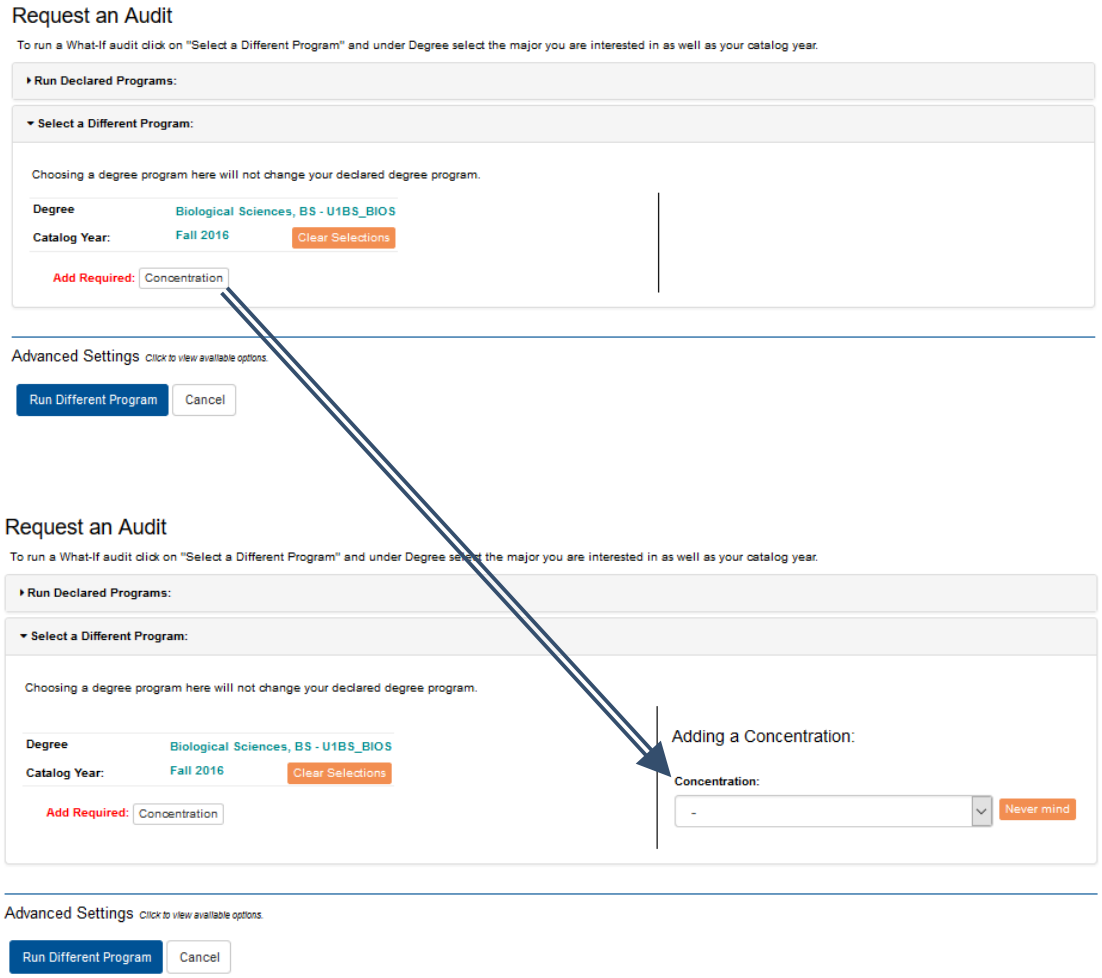
Run a What-If Audit



- Chose the major you are interested in under the **Degree** tab
- Chose your appropriate **catalog year**

Catalog year is the year you first entered UC Merced.

Run a What-If Audit



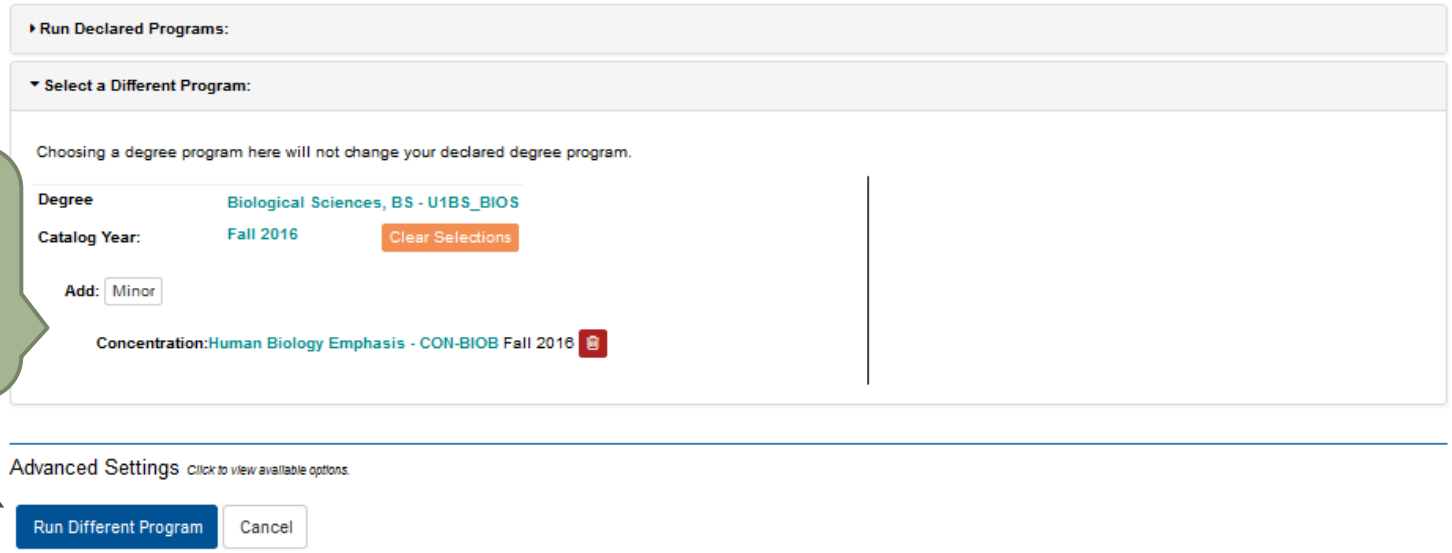
- If you chose a major that requires a concentration, the following image will appear.
- Click the concentration button.

- On the right side a new drop down will appear
- Select the concentration you are interested in

**If you are not sure what concentration you want, select the concentration that interests you the most.

Run a What-If Audit

If you are interested in adding a minor, you have the option to add a minor to your What-If audit. Check manual for help.



- Once you have selected all required options you can select **Run Different Program**
- This will redirect you to your What-If audit

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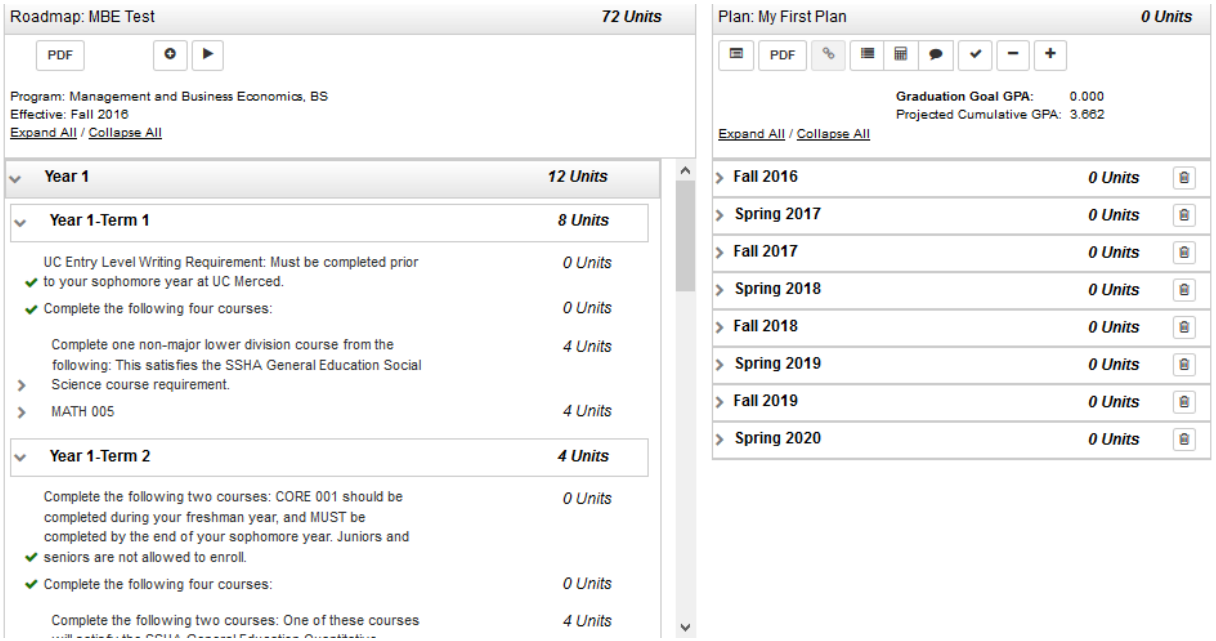
Run an Audit through Plan Builder

Run an Audit through Plan Builder

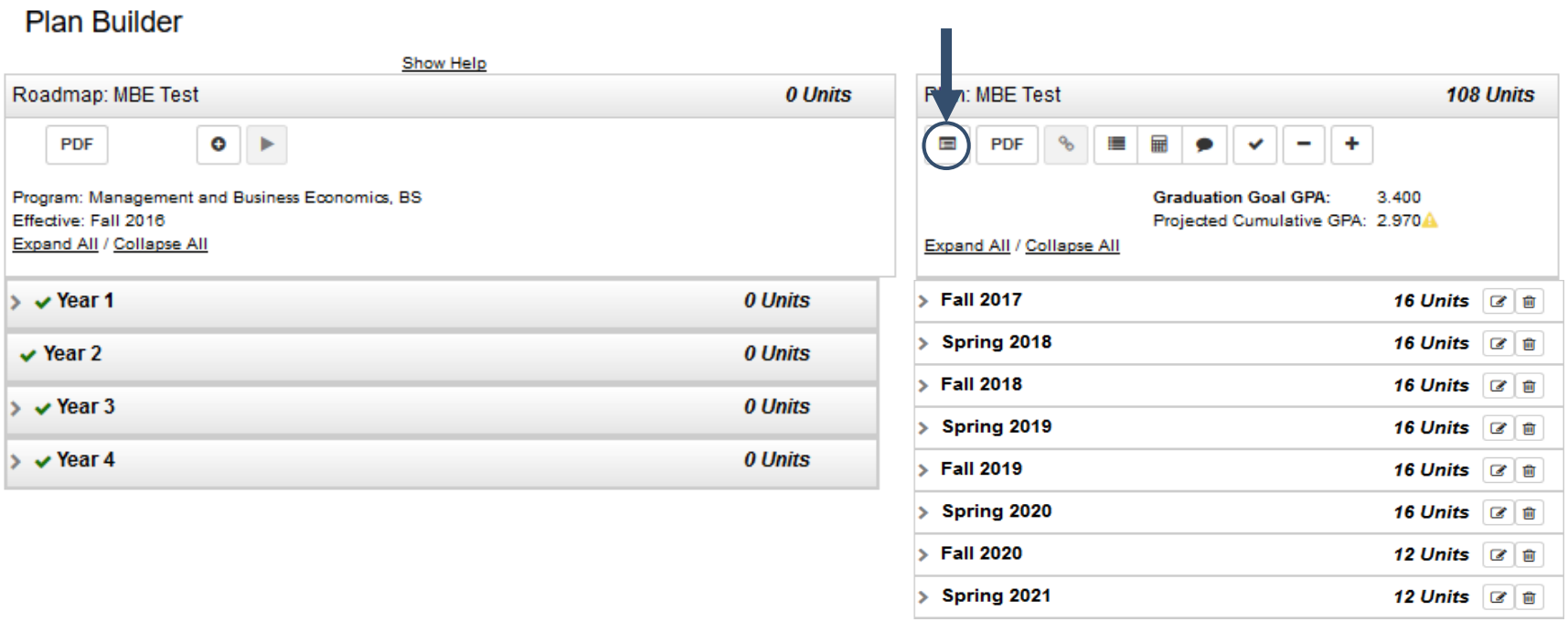
- To do an audit through Plan Builder, you should have some or all courses planned.
  - You can plan for one semester if you prefer or plan the semesters you have left to graduate.
- If you have not made a plan using the Plan Builder function, then go do so first.
- For help on how to make a plan, check the manual.

Run an Audit through Plan Builder



- When using the **Plan Builder** function, you are able to run an audit with courses you have planned for.
- First, add desired courses from the roadmap to your plan.

Run an Audit through Plan Builder



- After adding the courses you want to see on your audit, select the audit button found below the Plan name.
- This will open a new window with the audit.

Note: the courses you planned for will appear on your audit with a purple calendar ( ). These are only planned courses and you will still need to register in the courses.

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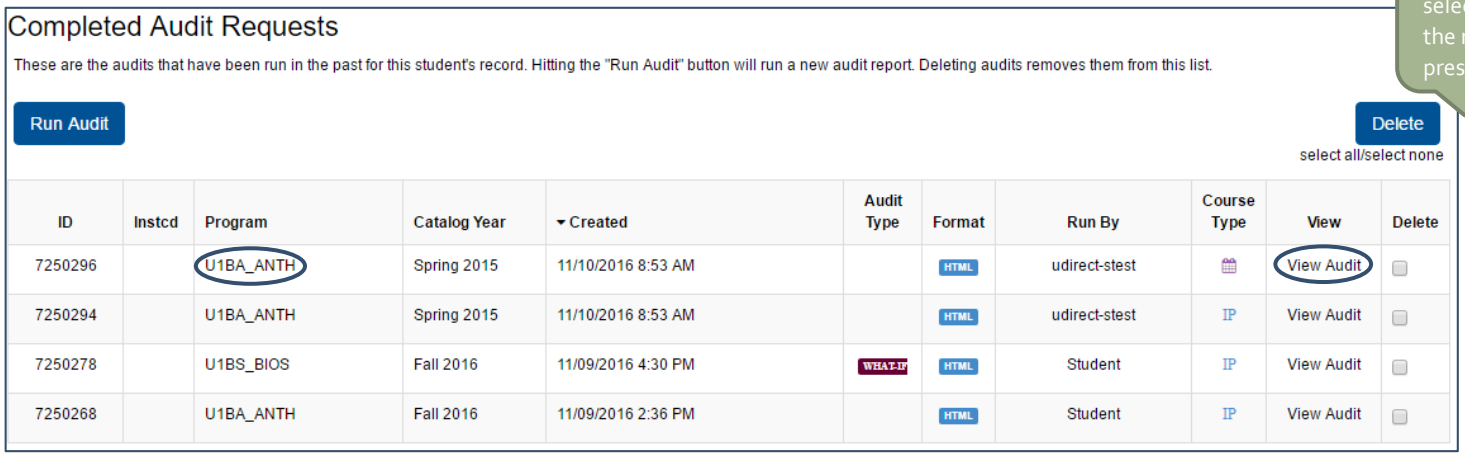
View Submitted Audits

View Submitted Audits

- Go to the **Audits** tab on MyDegreePath.
- Select **Manage**
- This will display a list of audits you have ran in the past 2 days.
    - Audits are deleted after 2 days.

View Submitted Audits



- Here you can find all types of audits that you have ran.
  - What-If audits will show a WHAT-IF symbol under audit type.
  - Audits ran from Plan Builder will show a ▭ symbol under course type.
- Select the program name or click **view audit** to open the audit

Note: Keep in mind that audits are deleted after 2 days.

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If you still have questions, we are here to help!

registrar@ucmerced.edu