

MyDegreePath Student Manual

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Program Matcher

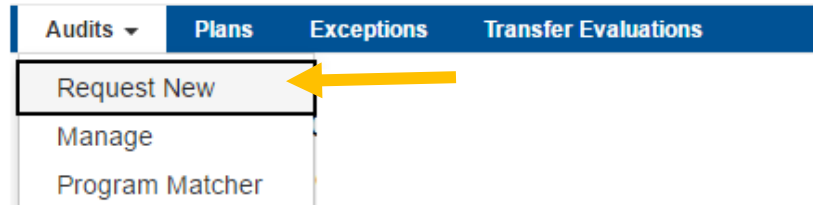
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Audits

How do I run an audit?

Note: for a more detailed explanation, use the [how to run an audit powerpoint](#).

Go to the audits tab and select **Request New**.



This will redirect you to the following page where you will be able to request an audit. Click **Run Declared Programs** to run an audit with your current declared major.

Request an Audit

▼ Run Declared Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	U1BA_PSY	Psychology, BA	Fall 2012	\$MINOR	ANTH-MINR	R	
				\$MAJOR2	U2BA_SOC	D	

► Select a Different Program:

Advanced Settings Click to view available options.

Run Declared Programs Cancel

Here you are able to see your declared major(s) as well as any declared minors.

This will redirect you to the page with Completed Audit requests. Click on the audit name or the view audit link of the audit you want to open.

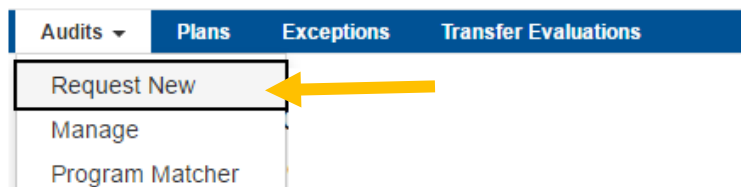
Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the "Run Audit" button will run a new audit report. Deleting audits removes them from this list.

Run Audit										Delete
select all/select none										
ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
7250478		U1BA_PSY	Fall 2012	11/18/2016 9:45 AM		HTML	brojas2		View Audit	<input type="checkbox"/>

How do I run a what-if audit?

Go to the audits tab and select **Request New**.



To request a what-if audit, click **Select a Different Program**.

Request an Audit

Run Declared Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	U1BA_PSY	Psychology, BA	Fall 2012	\$MINOR	ANTH-MINR	R	
				\$MAJOR2	U2BA_SOC	D	

Select a Different Program:

Chose the major you are interested in from the Degree list and select your corresponding catalog year.

Run Declared Programs:

Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree

Catalog Year:

If the what-if audit you are running is a program that requires a concentration, then you will also be given the option to select a concentration. (*Note: not all majors have concentrations*)

Run Declared Programs:

Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree **Biological Sciences, BS - U1BS_BIOS**

Catalog Year: **Fall 2016** [Clear Selections](#)

Add Required **Concentration**

Adding a Concentration:

Concentration: [Never mind](#)

Once you select the appropriate information, select **Run Different Program** to run and open your what-if audit.

Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree **Biological Sciences, BS - U1BS_BIOS**

Catalog Year: **Fall 2016** [Clear Selections](#)

Add:

Concentration: **Microbiology & Immunology Emphasis - CON-BIOM Fall 2016** [✕](#)

Advanced Settings [Click to view available options.](#)

[Run Different Program](#) [Cancel](#)

How do I run a What-If audit with a minor?


Click **Select a Different Program**.

Request an Audit

▼ Run Declared Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	U1BA_PSY	Psychology, BA	Fall 2012	\$MINOR	ANTH-MINR	R	
				\$MAJOR2	U2BA_SOC	D	

▼ Select a Different Program:



Choose your current or intended degree and your corresponding catalog year from the drop down lists.

▼ Run Declared Programs:

▼ Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree:

Catalog Year:

After choosing your degree and catalog year, the following image will appear. Select the minor button found below catalog year.

▼ Run Declared Programs:

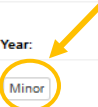
▼ Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree: Psychology, BA - U1BA_PSY

Catalog Year: Fall 2016

Add:



On the right side a new drop down list will appear with minor options; select the minor you are interested in.

▼ Run Declared Programs:

▼ Select a Different Program:

Choosing a degree program here will not change your declared degree program.


Degree: Psychology, BA - U1BA_PSY

Catalog Year: Fall 2016

Add:

Adding a Minor:

Minor:



Once you select the appropriate information, select **Run Different Program** to run your what-if audit.

Request an Audit
To run a What-If audit click on "Select a Different Program" and under Degree select the major you are interested in as well as your catalog year.

Run Declared Programs:

Select a Different Program:

Choosing a degree program here will not change your declared degree program.

Degree: Psychology, BA - U1BA_PSY

Catalog Year: Fall 2016 [Clear Selections](#)

Add: Minor

Minor: - MIN-ANTH Fall 2016

Advanced Settings [Click to view available options.](#)

Run Different Program Cancel

How do I run an audit with courses I planned for both my major and minor?

Note: you can only run an audit with your major and minor requirements if both are currently declared.

Complete your graduation plan with both major and minor requirements. If you need help adding a minor roadmap to your plan, [click here](#).

If you have multiple plans, make sure to have the plan you want to create an audit with as your preferred plan. To make a plan your preferred plan, click on the star icon to the left of the plan name.

Manage Student, Test's Plans ?

Program: Biological Sciences, BS

Catalog: Fall 2015

You may see more than one option for each major. These are different based on your catalog year. Make sure to select the roadmap for your catalog/effective year. If you select the wrong roadmap, you can return to choose a different option by clicking the box with the degree name.

Preferred	Edit Plan	Action	Updated	User	PDF
☆	My HIST What-If Plan	Select... ▾	Mar 14, 2017	brojas2	PDF
★	My Plan	Select... ▾	Mar 14, 2017	brojas2	PDF

You can only select one plan to be your preferred plan by selecting the star icon. This will be the plan used when meeting with your advisor.

* Indicates a plan without associated roadmap

Go to the **Audits** tab and select **Request New**.

Audits ▾ Plans Exceptions Transfer Evaluations

Request New

Manage

Program Matcher

To run an audit with your planned courses, click on the link next to **Advanced Settings**.

▼ Run Declared Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	U1BS_BIOS	Biological Sciences, BS	Fall 2015	\$MINOR	PH-MINR	R	
				\$CONC	BIOS-BIOL	R	

► Select a Different Program:

Advanced Setting [Click to view available options.](#)

Run Declared Programs Cancel

Under **Advanced Settings**, click on the **What If Courses** box. You should see a check mark after clicking on the box.

Advanced Settings [Click to view available options.](#)

Include In Progress Courses ☒

List All

What If Courses ☒

Run Type

Format

Select **Run Declared Programs** to run your audit. This will run an audit with the courses you planned for.

Run Declared Programs Cancel

How do I get a pdf version of my audit?

Before running your audit select **Click to view available options.**

Request an Audit

▼ Run Declared Programs:

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	U1BA_PSY	Psychology, BA	Fall 2012	\$MINOR	ANTH-MINR	R	
				\$MAJOR2	U2BA_SOC	D	

► Select a Different Program:

Advanced Settings [Click to view available options.](#)

Change the **Format** option to PDF and select **Run Declared Programs**.

Include In Progress Courses ☒

List All

What If Courses ☐

Run Type

Format

Run Declared Programs Cancel

Leave this option as "Default".

HTML format is better for viewing the audit and PDF can be better used for printing the audit.

A list of ran audits will be displayed. Look for the audit that has **PDF** under format.

Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the "Run Audit" button will run a new audit report. Deleting audits removes them from this list.

Run Audit Delete

select all/select none

ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
8880924		U1BS_BIOS	Fall 2015	01/27/2017 12:27 PM		PDF	Student	IP	View Audit	<input type="checkbox"/>
8864861		MIN-CHEM	Fall 2016	01/25/2017 10:04 AM		HTML	udirect-test		View Audit	<input type="checkbox"/>

Print PDF

To print the PDF copy of your audit, click the print button on the top right corner. You can also download it and print it at a later time.

PREPARED: 01/27/17 - 12:27 PM
Student, Preferred
PROGRAM CODE: U1BS_BIOS
This degree audit is unofficial. See your advisor.

100079907
EXPECTED GRADUATION DATE: 051217
CATALOG YEAR: 2015-2016

Biological Sciences, BS

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

Courses currently not applying toward your degree
If you would like these courses to apply toward your undergraduate degree, please see your academic advisor.

Term	Course	Credits	Grade	Title
FA15	UNKT265	0.0	?	General Bio Lecture (Cell, Ge UCB: BIOLOGY 1A
FA15	UNKT266	0.0	?	General Bio Lab UCB: BIOLOGY1AL
FA15	UNKT267	0.0	?	Global Environmental Politics UCB: GEOG 138
FA04	ENVE110	4.0	A	Hydrology and Climate
FA04	ES 295	2.0	A	Graduate Research

How do I view previously submitted audits?

To view audits that you have previously submitted go to the audits tab and select **Manage**. Here you will find a list of audits you have created; keep in mind that audits are erased every two days.

Audits Plans Exceptions Transfer Evaluations

Request New

Manage

Program Matcher

Click on the audit name or the **View Audit** link of the audit you want to open.

Run Audit										Delete
										select all/select none
ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
7250296		U1BA_ANTH	Spring 2015	11/10/2016 8:53 AM		HTML	udirect-test		View Audit	
7250294		U1BA_ANTH	Spring 2015	11/10/2016 8:53 AM		HTML	udirect-test	IP	View Audit	
7250278		U1BS_BIOS	Fall 2016	11/09/2016 4:30 PM	W1BA-IP	HTML	Student	IP	View Audit	
7250268		U1BA_ANTH	Fall 2016	11/09/2016 2:36 PM		HTML	Student	IP	View Audit	

To delete audits, select the box to the right and then press delete.

What-If audits will display a symbol like this.

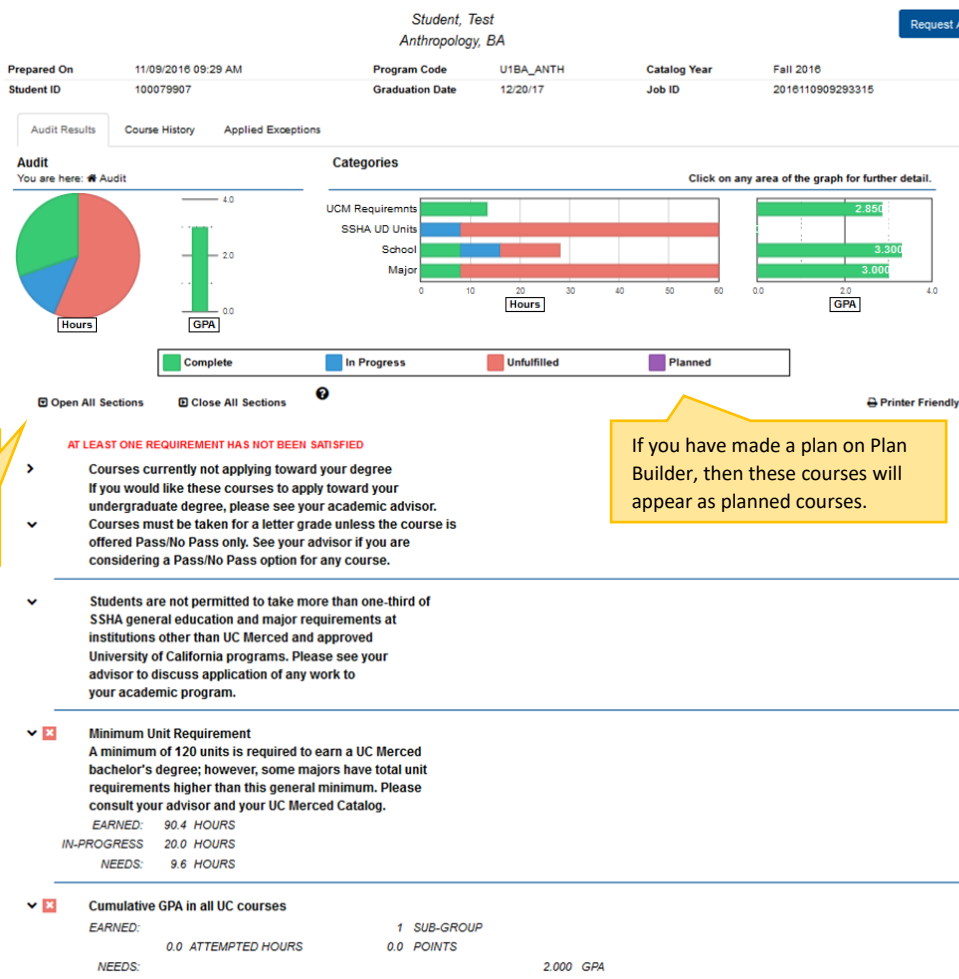
If a purple calendar appears, this indicates an audit that you ran when using [Plan Builder](#). You may see many of these because every time you open a Plan, a new audit is generated.

ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
7250296		U1BA_ANTH	Spring 2015	11/10/2016 8:53 AM		HTML	udirect-test		View Audit	

How do I read the audit?

The audit will display the requirements you need to fulfill based on your selected degree. It shows courses you have completed, courses you are currently registered for, and courses you need to take.

Note: for a more detailed explanation, follow the link.



Click open all sections or each ">" symbol to view sub requirements.

If you have made a plan on Plan Builder, then these courses will appear as planned courses.

Under each requirement and sub-requirement, you will find specific course you can take to meet your degree requirements.

☒ **Psychology Major Requirements**
All courses must be completed with a C- grade or better
 EARNED: 4.0 HOURS 0 SUB-GROUPS 4.000 GPA
 NEEDS: 9 SUB-GROUPS

1) Complete the following two courses:

1 COURSE TAKEN

FA15	PSY 001	4.0	A	Introduction to Psychology
NEEDS: 1 COURSE				
SELECT FROM: PSY 015				

2) Complete one course from the following:
 This satisfies the SSHA General Education Quantitative Reasoning course requirement.

NEEDS: 1 COURSE

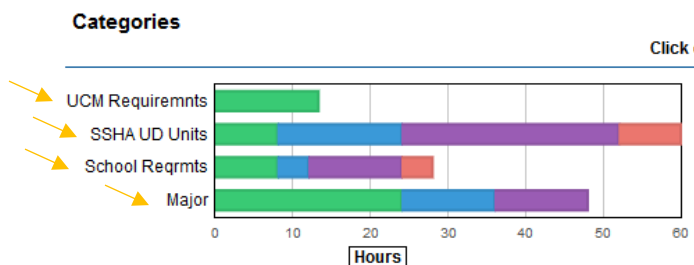
SELECT FROM: [PSY 010](#)

You can select a specific course on the audit and see the course availability. Keep in mind that you will only be able to see course availability for semesters where the schedule of courses has been released.

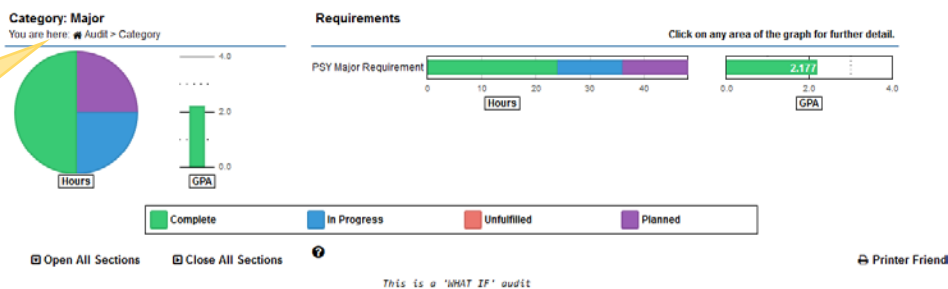
PSY 010 (4 Hours)										
Research Methods in Psych										
Survey of common methodological approaches in psychological research. Students in the Psychology major or minor must take this course before taking any upper division Psychology courses.										
Pre Requisites: PSY 010										
Course Availability										
Fall 2016	Spring 2017	Summer 2017	Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019	Summer 2019	Fall 2019	Spring 2020
✓	✓	✗	?	?	?	?	?	?	?	?

What can I view under categories?

You can click on each category bar to view a breakdown of each requirement and view your progress on finishing that specific requirement.



When clicking a specific category, it will display only requirements from that category and the audit will also only display requirements from that category.



To exit back to the original audit view, click on the home button.

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

Psychology Major Requirements
 All courses must be completed with a C- grade or better

You can open this requirement and it will only show courses needed for the major.

What is the Applied Exceptions tab for?

The **Applied Exceptions** tab will display any exceptions that your advisor has added to your audit. If you do not have any exceptions, this will be blank.

Note: If an exception does not appear here, it may be on the exception tab on the top of MyDegreePath.

Audit Results Course History Applied Exceptions

The exceptions listed below have been applied in your audit.

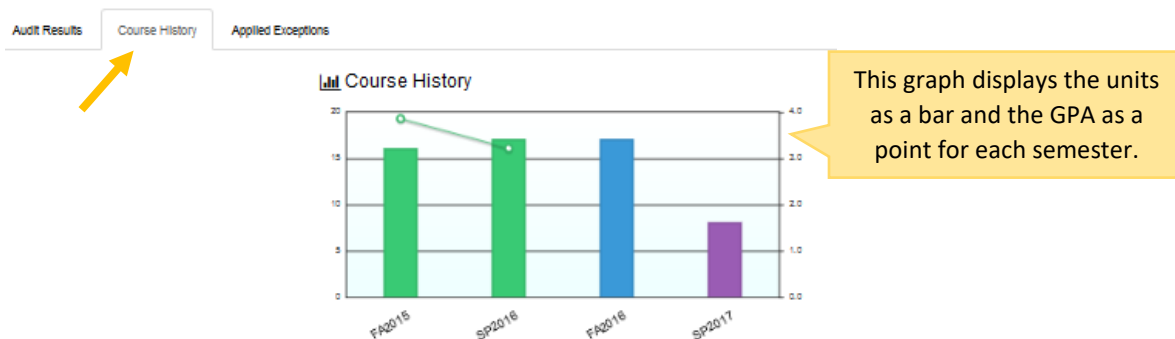
Filter by: Code

Code	Audit Note	Pseudo Name	Course	RCourse	Req Name	Memo
No exceptions found						

What is the Course History tab for?

The **Course History** tab displays courses you have taken, are currently enrolled in, or plan to take; as well as courses you have transferred to UC Merced. You can see units and grades received for each course.

Note: this is neither an official nor an unofficial transcript.



You can view the units and grades received for each course. If a course has a purple calendar as the status, this means this is a course you planned for using the Plan Builder option.

Click on green columns to filter course list below by term or use the 'filter by' drop down menu below settings (usually the title of the filter such as "Year" and "Term")

Filter by: Grade Term

You can filter your courses using the drop down menu.





Term	Course Term	Course	Hours	Grade	Title	Status
FA2015	FA15	CHEM001	3.00	A-	Preparatory Chemistry	✓
FA2015	FA15	MATH005	4.00	A	Preparatory Calculus	✓
FA2015	FA15	PSY 001	4.00	A	Introduction to Psychology	✓
FA2015	FA15	USTU010	1.00	P	Intro to Undergraduate Studie	✓
FA2015	FA15	WRI 010	4.00	A-	College Reading & Composition	✓
FA2016	FA16	BIO 002	4.00	IP	Introduction Molecular Biolog	IP
FA2016	FA16	BIO 002L	1.00	IP	Molecular Biology Lab	IP
FA2016	FA16	CHEM010	4.00	IP	General Chemistry II	IP
FA2016	FA16	CORE001	4.00	IP	The World at Home	IP
FA2016	FA16	CSE 005	4.00	IP	Intro Computer Applications	IP
SP2017	SP17	PSY 010	4.00	PL	Analysis of Psychological Dat	PL
SP2017	SP17	SOC 001	4.00	PL	Introduction to Sociology	PL

Legend

- ✓ Completed Course
- IP In Progress Course
- PL Planned Course

This legend applies to the Status section.


















Glossary of Audit Icons

<i>Icon</i>	<i>Function</i>
IP Grade	This grade appears next to classes in which you are currently enrolled, but have not yet completed.
T Grade	This grade appears next to classes that have been transferred from a non UC institution.
	If a requirement has been completed, this checkmark will appear.
	If a requirement has not yet been completed, this symbol will appear.
	If a requirement is in progress, the word IP and this symbol will appear.
	If you have planned courses on your audit, this symbol will appear.
* in course	If a requirement is stated as ***, it means that any course will fulfill the requirement. For example, HIST *** means any history course. HIST 1** means any upper-division history course.
T or TUO	Indicates that the course is for transfer units only. You will see this with courses you transferred and for AP Credit.
>D	Indicates a course that has been retaken and the units have been removed. The course grade is still factored in. This usually means that the student has exceeded the 16 repeatable unit limit.
>RP	Indicates a course that has been repeated for credit. This will appear next to the course that is applying toward a degree.
>X	Indicates a course that has been retaken and replaced. These courses will appear in your audit under "The following courses do not apply toward a degree."
PL	Indicates a course that you have planned to take using Plan Builder. This is unofficial and you would still need to enroll in these courses.

Plan Builder

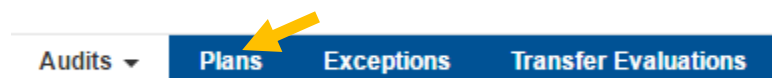
Icons on Plan Builder

Review the chart before making a plan

Icon	Name	Function
	View PDF	Roadmap side: Creates a PDF version of the roadmap to see entire roadmap. Plan side: Creates a PDF version of the plan you are building.
	Add Roadmap	This allows you to add a different roadmap to plan from. The new roadmap will become associated with the plan you have. After adding a new roadmap, the first roadmap you selected will no longer appear on the roadmap side.
	Move Preferred	Transfers courses from the roadmap to the plan. Only appears when you have no courses on the plan side.
	View and Audit	This will run an audit that shows all courses from the current plan and how they fit into your degree requirements.
	Associated Roadmap	Displays any associated roadmaps that have been added using the Add Roadmap button.
	Completed Courses	Changes the display to show the plan on the left and a list of completed courses on the right. You can manually add courses by using the Add Course button found below each semester name.
	GPA Calculator	Changes the display to show the plan on the left and the GPA calculator function on the right. You can manually add courses by using the Add Course button found below each semester name.
	Check Plan	Checks plan against your degree audit. It verifies if requirements are being fulfilled by the courses you selected and can also check for pre-requisites and term availability.
	Remove All	This removes all courses from your Plan.
	Add Term	Adds a new term to your plan. Can be used when you are planning to take summer courses.
	Edit	Use edit to delete an individual course from the semester. You can also change the grade for a course to use on your planned GPA.
	Trash	You can delete an individual term by selecting the trash icon found in each term.
	Course List	Indicates you have a list of courses to choose from for a requirement.
	Pre-/Co-Requisite	Course has at least one pre-requisite or co-requisite you need to plan to take before enrolling in the course.
	Completed	Indicates course or requirement has been successfully completed.
	In Progress	Notes that you are currently registered in a planned course.
	Incomplete	This displays on courses you have planned for but did not complete.
	Completed Course	Indicates you have already completed a course you have planned. Note: you will receive this icon if you add a course you are retaking.
	Alert	This indicates a course you planned for is not projected to be available in the term it was placed or you have not met a pre-requisite.
	Required	This is a required course for your chosen degree program.
	Preferred	From the list of course, this is the preferred course for you to take.
	Critical	This requirement or course is necessary to stay on track.

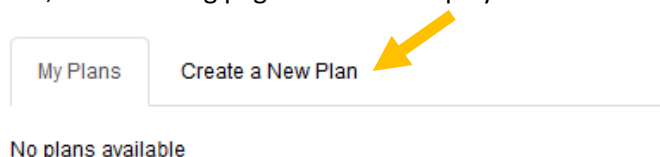
How do I access Plan Builder?

On the tabs section, select **Plans**. This will redirect you to create your own plan.



How do I create a plan?

After selecting the **Plans** tab, the following page should be displayed. Click on **Create a New Plan**.



A list of majors currently offered will be displayed and your current declared major will be highlighted. Click on the Degree name and make sure to select your appropriate catalog year.

Choose a Degree Program Below

[Expand All](#) / [Collapse All](#)

- ▼ UC Merced
 - ▼ Major
 - > Anthropology, BA
 - > Applied Mathematical Sciences, BS
 - > Applied Mathematical Sciences, BS, Computational and Data
 - > Applied Mathematical Sciences, BS, Computational Bio
 - > Applied Mathematical Sciences, BS, Computer Science
 - > Applied Mathematical Sciences, BS, Economics
 - > Applied Mathematical Sciences, BS, Engineering
 - > Applied Mathematical Sciences, BS, Environmental
 - > Applied Mathematical Sciences, BS, Physics
 - > Bioengineering, BS

When you select a major, the following will appear. Type a name for your plan, select the semester and year you want to start your plan on, and select the years you have left to graduate. Click **Add Plan**.

Enter Plan Information Here:

Chosen roadmap: Anthropology

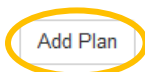
effective: Fall 2016, for 4 Years

Plan Name:

Term:

Year:

Years To Graduation:



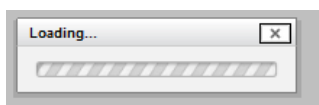
How do I open a plan?

Immediately After Creating Plan

After creating your plan it will redirect you to a list of plans you have created. To open your plan click on the plan name or click the drop down and click on edit plan.

My Plans		Create a New Plan			
Preferred	Edit Plan	Action	Updated	User	PDF
★	My First Plan	Select... ▼	Nov 14, 2016	brojas2	PDF

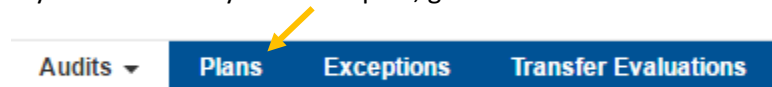
It can take several minutes for your plan to process. While the plan is processing and opening you will see a loading box for the duration, and then it will open your plan.



Note: If you have transfer credit, already have taken courses, or are currently registered in courses, the requirements met by those courses will display a green ✓ check mark.

Returning to a Previously Made Plan

If you have already created a plan, go to the **Plans** tab.



A list of plans you have created will be displayed. To open click on the plan name or click the drop down found below action and click on edit plan.

My Plans		Create a New Plan			
Preferred	Edit Plan	Action	Updated	User	PDF
☆	My Double Major Trial Plan	Select... ▼	Nov 17, 2016	brojas2	PDF
★	My First Plan	Select... ▼	Nov 18, 2016	brojas2	PDF
☆	My What-If Plan	Select... ▼	Nov 17, 2016	brojas2	PDF

It can take several minutes for your plan to process. While the plan is processing and opening you will see a loading box for the duration, and then it will open your plan.



When you First Open a Plan

When Plan Builder opens, you will see the image below. There is a Roadmap side and a Plan side, that this manual will explain how to use in the next sections.

Note: If you have transfer credit, already have taken courses, or are currently registered in courses, the requirements met by those courses will display a green ✓ check mark.

Roadmap: Management and Business Economics64 Units

PDF

Program: Management and Business Economics. BS
Effective: Fall 2016
[Expand All](#) / [Collapse All](#)

Year 1	12 Units
Year 1-Term 1	8 Units
✓ WRI 010	0 Units
✓ Lower Division Humanities, Arts or Foreign Language GE	0 Units
> ECON 001	4 Units
> MATH 011	4 Units
Year 1-Term 2	4 Units
> ECON 005	4 Units
✓ CORE 001	0 Units
✓ Lower Division Science GE	0 Units
✓ Lower or Upper Division Elective	0 Units
Year 2	24 Units

Plan: My MBE Plan0 Units

PDF

Graduation Goal GPA: 0.000
Projected Cumulative GPA: 3.176
[Expand All](#) / [Collapse All](#)

> Fall 2017	0 Units
> Spring 2018	0 Units
> Fall 2018	0 Units
> Spring 2019	0 Units
> Fall 2019	0 Units
> Spring 2020	0 Units

This side displays requirements and recommended semesters to enroll in courses.

This side displays the plan you are creating and the courses you have planned to take.

Legend

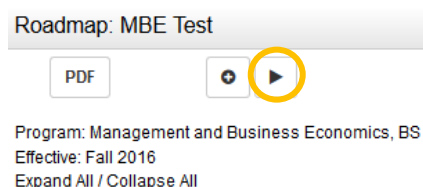
- = Course List
- = Course with Pre or Co Requisites
- = Completed Course
- = In Progress Course
- = Incomplete Planned Course
- = Completed Course, Credit for a course will be given only once
- = Alerting possible issue with course
- = required
- = preferred
- = critical

Review the legend to understand what each symbol on your plan means.

How do I add courses to my plan?

Using the Move Preferred Button

You can automatically move certain courses to your plan by selecting the move preferred button.



On your plan, you will see the courses that were moved over. Courses that give you a selection to choose a course from will not move over, and you will need to add those courses yourself.

Note: some courses require pre-requisites (ex: WRI 001), so you will need to manually [add these courses](#).

> Spring 2017	8 Units	
> Fall 2017	4 Units	
> Spring 2018	8 Units	
> Fall 2018	4 Units	
> Spring 2019	0 Units	
> Fall 2019	4 Units	
> Spring 2020	8 Units	
> Fall 2020	0 Units	

Adding Courses by Dragging

Click the arrow next to requirement you want to plan a course for.

▼ Year 1-Term 1	8 Units
UC Entry Level Writing Requirement: Must be completed prior to your sophomore year at UC Merced.	0 Units
✓ Complete the following four courses:	0 Units
Complete one non-major lower division course from the following: This satisfies the SSHA General Education Social Science course requirement.	4 Units
> MATH 005	4 Units

This will show you the course or courses you can take to meet the requirement.

Complete one non-major lower division course from the following: This satisfies the SSHA General Education Social Science course requirement.	4 Units
▼ SSHA-GE SL	
SELECT FROM: (4 Units)	
No description	
ANTH001 (4 Units)	
Sociocultural Anthropology	
ANTH003 (4 Units)	
Anthropological Archaeology	
COGS001 (4 Units)	
Intro to Cognitive Science	
COGS005 (4 Units)	
Intro to Lang and Linguistics	
ECON001 (4 Units)	
Introduction to Economics	

To view information on a course, select the course name.

To move a course to your plan, click the course name and drag it to the right side. Make sure to position it directly over the semester name you want to move it to. This should highlight the semester blue, then you can release the course.

Expand All / Collapse All

> Fall 2016	0 Units	
> Spring 2017	0 Units	

After dragging and releasing the course to a semester, the course will be displayed below the semester.

▼ Fall 2016 4 Units

Add Course Add Message

COGS001 (4 Units) *Intro to Cognitive Science* PL Planned GPA: 0.000

Adding Courses Manually

Another option to add a course is to click the **Add Course** button and manually add the course by name.

▼ Fall 2016

Add Course Add Message

→

Add Course X

Department:

Abbreviation:

Course Number:

When manually adding courses to your plan, you need to write the course number so it includes three digits. For example, if you are trying to add PSY 001 you need to write in 001 and not 01 or 1.

OK Cancel

After manually adding the course, it will be displayed directly below the semester.

▼ Fall 2016 8 Units

Add Course Add Message

COGS001 (4 Units) *Intro to Cognitive Science* PL

MATH005 (4 Units) *Preparatory Calculus* PL

Planned GPA: 0.000

Adding Wildcard Courses

Some requirements display asterisks (***) instead of a course number and/or name. There are different types of wildcard courses so make sure to look at the requirement name to get more information.

▼ Complete an Upper Division Elective Course 4 Units

****1** (4 Units) No description.

Example: This means that the course you select to meet this requirement needs to be a course in the 100's level.

To add a wildcard course to your plan, drag the wildcard and release on the semester you prefer. After releasing the wildcard course to a semester name, a popup will appear asking you to enter desired course information.

Complete an Upper Division Elective Course

▼ Fall 2016 8 Units

****{** (4 Units)
No description.

Add Course Add Message

Planned GPA: 0.000

COGS001 (4 Units) Intro to Cognitive Science	PL
MATH005 (4 Units) Preparatory Calculus	PL

Depending on the type of wildcard course it will ask you for one or both of the following: **department abbreviation** and/or **course number**.

Wild Card Course

Department Abbreviation:

Course Number: 1

OK Cancel

Wild Card Course

Department Abbreviation: COGS

Course Number: 1

101 (Mind, Brain, & Computation
102 (Intro to Cognitive Modeling
103 (Introduction to Neural Netw
104 (Complex Adaptive Systems

As you are entering the information, it will provide a list of auto-complete suggestions for assistance in selecting courses.

After selecting the course, click **Ok** for it to be added to your plan.

Wild Card Course

Department Abbreviation: COGS

Course Number: 101

OK Cancel

If the course was added successfully, it will appear on your plan under the semester you placed it on.

▼ Fall 2016 12 Units

Add Course Add Message

Planned GPA: 0.000

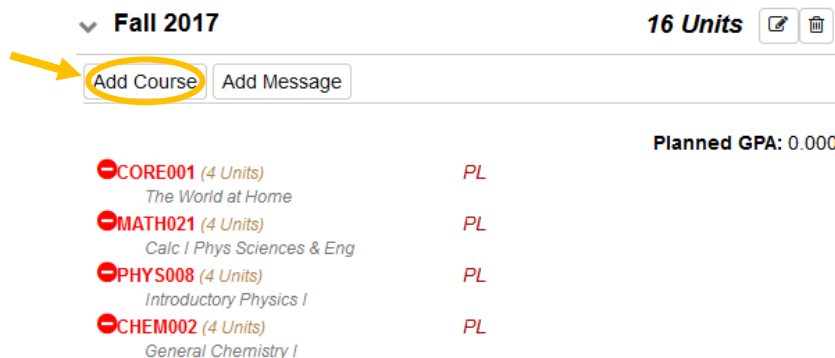
COGS001 (4 Units) Intro to Cognitive Science	PL
MATH005 (4 Units) Preparatory Calculus	PL
❌ COGS101 (4 Units) Mind, Brain, & Computation	PL

If a course you added displays the ❌ symbol, this is alerting that there may be an issue with the course. This may be because you have not met pre-requisites or the course is not offered that semester.

Adding Preparatory Courses

The roadmaps do not include prep courses and if you have not passed the placement tests or taken the courses you will receive an error. If you need to take CHEM 001, MATH 005, or WRI 001 you will need to manually add them.

Select the **Add Course** button under the semester where you want to add the course.



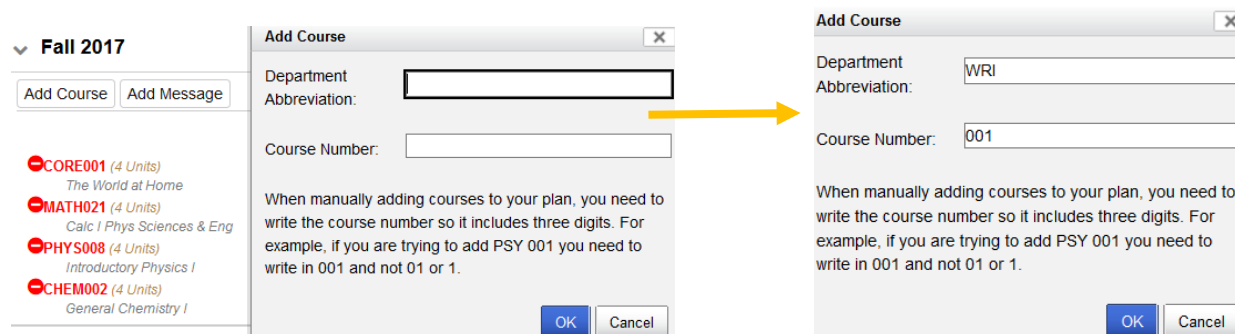
▼ **Fall 2017** **16 Units** [edit] [trash]

Add Course **Add Message**

Planned GPA: 0.000

- ❌ **CORE001** (4 Units) *PL*
The World at Home
- ❌ **MATH021** (4 Units) *PL*
Calc I Phys Sciences & Eng
- ❌ **PHYS008** (4 Units) *PL*
Introductory Physics I
- ❌ **CHEM002** (4 Units) *PL*
General Chemistry I

This will display a pop-up window where you can write in the course you want. Type in the department abbreviation (such as WRI) and the course number (such as 001).



▼ **Fall 2017** **Add Course** **Add Message**

❌ **CORE001** (4 Units) *The World at Home*
❌ **MATH021** (4 Units) *Calc I Phys Sciences & Eng*
❌ **PHYS008** (4 Units) *Introductory Physics I*
❌ **CHEM002** (4 Units) *General Chemistry I*

Add Course [X]

Department Abbreviation:

Course Number:

When manually adding courses to your plan, you need to write the course number so it includes three digits. For example, if you are trying to add PSY 001 you need to write in 001 and not 01 or 1.

OK **Cancel**

Add Course [X]

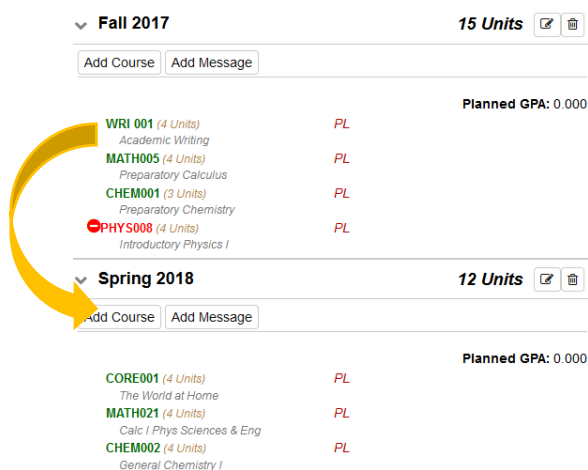
Department Abbreviation:

Course Number:

When manually adding courses to your plan, you need to write the course number so it includes three digits. For example, if you are trying to add PSY 001 you need to write in 001 and not 01 or 1.

OK **Cancel**

Once the course is added to the semester you want it on, drag and move the course that needed the prerequisite to a future semester.



▼ **Fall 2017** **15 Units** [edit] [trash]

Add Course **Add Message**

Planned GPA: 0.000

- WRI 001** (4 Units) *PL*
Academic Writing
- MATH005** (4 Units) *PL*
Preparatory Calculus
- CHEM001** (3 Units) *PL*
Preparatory Chemistry
- ❌ **PHYS008** (4 Units) *PL*
Introductory Physics I

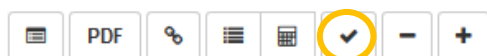
▼ **Spring 2018** **12 Units** [edit] [trash]

Add Course **Add Message**

Planned GPA: 0.000

- CORE001** (4 Units) *PL*
The World at Home
- MATH021** (4 Units) *PL*
Calc I Phys Sciences & Eng
- CHEM002** (4 Units) *PL*
General Chemistry I

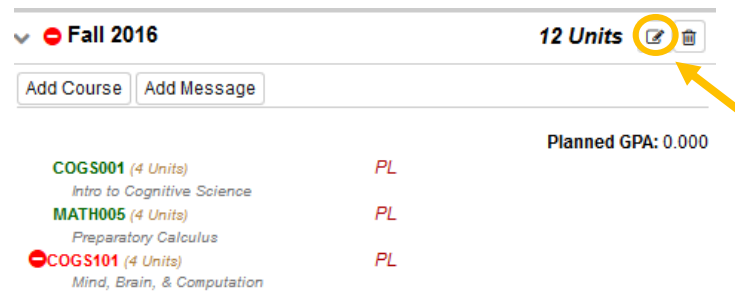
If the course is not automatically changed to green and displays as red, click the check mark button to update your plan. Click on the error image as well to see if there are other issues with the course.





How do I delete courses from my plan?

Delete Individual Courses

To delete a course from your plan, select the edit button to the right of the semester name.



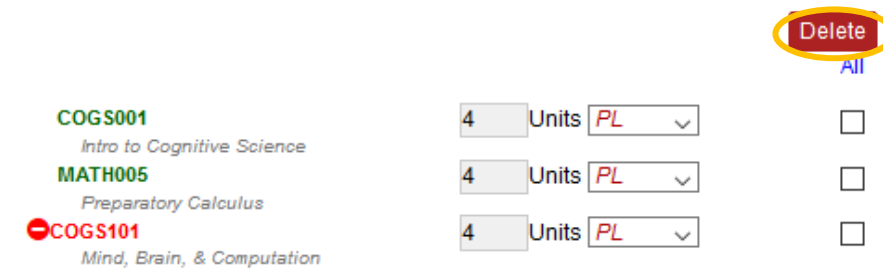
▼ Fall 2016 12 Units  


Add Course Add Message

Planned GPA: 0.000

COGS001 (4 Units)	PL
Intro to Cognitive Science	
MATH005 (4 Units)	PL
Preparatory Calculus	
COGS101 (4 Units)	PL
Mind, Brain, & Computation	

Click on the box(es) of the course(s) that you want to delete and then select the red delete button.





COGS001	4	Units	PL	<input type="checkbox"/>
Intro to Cognitive Science				
MATH005	4	Units	PL	<input type="checkbox"/>
Preparatory Calculus				
COGS101	4	Units	PL	<input type="checkbox"/>
Mind, Brain, & Computation				

It will ask you to verify if you want to delete the course. Click **Yes** and the course will be deleted.



Are you sure you want to delete the selected courses within this term?

 Cancel

COGS001 (4 Units)	PL
Intro to Cognitive Science	
MATH005 (4 Units)	PL
Preparatory Calculus	

Delete All Courses

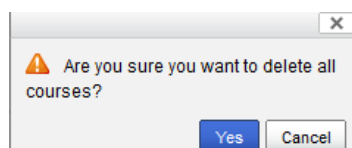
To delete all courses, select the remove all button [—] under the plan name.




Plan: My First Plan

 PDF      

It will ask you to verify if you want to delete all course. Click **Yes** and the courses will be deleted.



Are you sure you want to delete all courses?

 Cancel

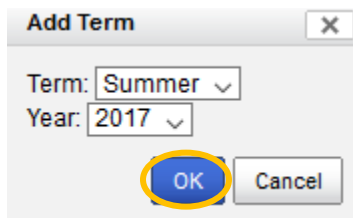
How do I add or delete a term?

Add a Term

To add a term, such as a summer term, click the add term button [+] under the plan name.



A pop up will appear asking you what term and year you want to add. Select the corresponding term and year. Click **Ok**.

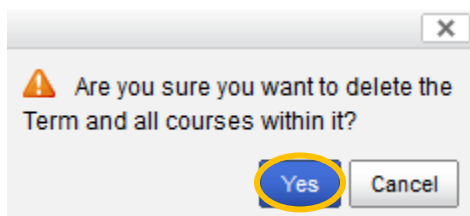


Delete a Term


To delete a term, select the trash icon to the right of the term name.



It will ask you to verify if you want to delete the term. Click yes and the term will be deleted.



How do I make a plan with a minor?

First, begin planning your courses using your major roadmap. Once you are ready to add a minor roadmap, select the add roadmap icon .



Program: Management and Business Economics, BS
Effective: Fall 2016

This will redirect you to a list of roadmaps you can add. Scroll down to the list of minors and select the minor you want to add.

Add Roadmap

Choose a roadmap: Select a different Roadmap to view the plan with to add a minor, associated study, double major, etc.

- Sociology, BA
- Spanish, BA
- ▼ Minor
 - > American Studies Minor
 - > Anthropology Minor
 - > Applied Mathematics Minor
 - > Arts Minor
 - Chemical Sciences Minor
 - Chicano/Chicana Studies Minor
 - > Cognitive Science Minor
 - Community Research and Service Minor
 - > Economics Minor
 - > English Minor
 - > Environmental Science & Sustainability Minor
 - > History Minor
 - Interdisciplinary Public Health Minor
 - > Management and Business Economics Minor
 - > Natural Sciences Education Minor
 - > Natural Sciences Education Minor with Teaching Credential
 - > Philosophy Minor
 - > Physics Minor
 - > Political Science Minor
 - > Psychology Minor
 - Services Science Minor
 - > Sociology Minor
 - Spanish Minor
 - > Writing Minor

After selecting the minor roadmap, you will be able to add more courses to your plan. You are only able to plan from one roadmap at a time, so the first roadmap you were using will no longer be displayed.

Roadmap: Applied Mathematics Minor

20 Units

PDF



Program: Applied Mathematics Minor

Effective: Fall 2016

[Expand All](#) / [Collapse All](#)

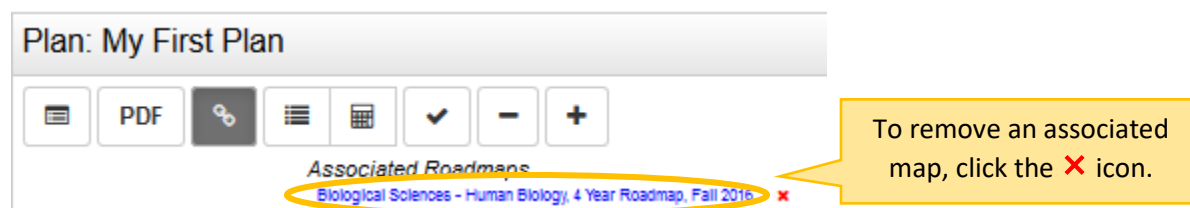
▼ Applied Mathematics Minor Requirements	20 Units
▼ Lower Division Requirements	4 Units
> Complete a Lower Division MATH course	4 Units
▼ Upper Division Requirements	16 Units
> Complete the following three MATH courses:	12 Units
> Upper Division Applied Mathematics course	4 Units

If you need to go back to your major roadmap to make edits, select the associated roadmaps icon.

Plan: My First Plan




This will provide a clickable link for you to be able to open your first roadmap. You can use this function to go back and forth from both roadmaps to make your plan.

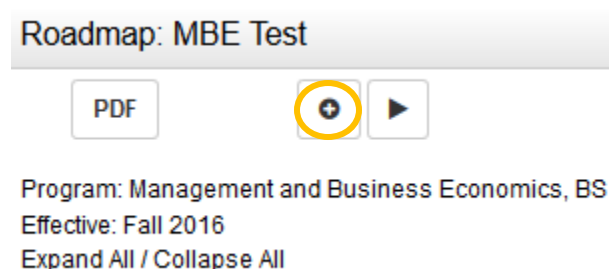


Note: If you intend to add a minor, make sure to meet with your academic advisor.

How do I make a plan with more than one major?

First, plan your courses using your primary major's roadmap.

Once you are ready to add a second roadmap, select the add roadmap icon .



This will redirect you to a list of roadmaps you can add. Select the second roadmap you want to add; if you see more than one option for your selected major make sure to choose your correct catalog year.

- ▼ UC Merced
 - ▼ Major
 - > Anthropology, BA
 - Applied Mathematical Sciences, BS
 - > Applied Mathematical Sciences, BS, Computational and Data
 - > Applied Mathematical Sciences, BS, Computational Bio
 - > Applied Mathematical Sciences, BS, Computer Science
 - > Applied Mathematical Sciences, BS, Economics
 - > Applied Mathematical Sciences, BS, Engineering
 - > Applied Mathematical Sciences, BS, Environmental
 - > Applied Mathematical Sciences, BS, Physics
 - > Bioengineering, BS
 - Biological Sciences, BS
 - > Biological Sciences, BS, Developmental Biology Emphasis
 - > Biological Sciences, BS, Ecology and Evolutionary Biology
 - > Biological Sciences, BS, Human Biology
 - > Biological Sciences, BS, Microbiology and Immunology
 - > Biological Sciences, BS, Molecular and Cell Biology
 - Chemical Sciences, BS
 - > Chemical Sciences, BS, Biological Chemistry
 - > Chemical Sciences, BS, Chemistry
 - > Chemical Sciences, BS, Environmental Chemistry
 - > Chemical Sciences, BS, Material Chemistry
 - > Cognitive Sciences, BA
 - > Cognitive Sciences, BS

After selecting the major roadmap, you will be able to add more courses to your plan. You are only able to plan from one roadmap at a time, so the first roadmap you were using will no longer be displayed.

Roadmap: BA Psychology Test Roadmap

PDF [Add] [Play]

Program: Psychology, BA
Effective: Fall 2016
[Expand All](#) / [Collapse All](#)

▼ Year 1

If you need to go back to your first roadmap to make edits, select the associated roadmaps icon.

Plan: My First Plan

[Menu] PDF [Link] [List] [Calculator] [Check] [Minus] [Plus]

This will provide a clickable link for you to be able to open your first roadmap. You can use this function to go back and forth from roadmaps to make your plan.

Plan: My First Plan

[Menu] PDF [Link] [List] [Calculator] [Check] [Minus] [Plus]

Associated Roadmaps

Management and Business Economics, 4 Year Roadmap, Fall 2016 ✖

To remove an associated map, click the ✖ icon.

Note: If you intend to add a second major, make sure to meet with your academic advisor.

How do I use the GPA calculator?

To open the GPA calculator, click on the calculator.

Plan: My First Plan

[Menu] PDF [Link] [List] [Calculator] [Check] [Minus] [Plus]

To exit out of the GPA calculator mode and return to your plan, click on the calculator icon again.

The GPA Calculator will appear on the right side, and your plan will move to the left.

Goal GPA Calculator

Projected Cumulative GPA:	3.662
Current GPA Units:	65.6
Remaining GPA Units:	<input type="text"/>

This displays your current GPA and units taken.

Graduation Goal GPA I want

You can set a goal GPA that you want for graduation.

First, enter the remaining units you have to finish your degree. Then, enter the graduation goal you want and select the blue Calculate button.

Remaining GPA Units: 1

Calculate Graduation Goal GPA based on:

☒ Graduation Goal GPA I want

☐ GPA I can average per term

☐ Max possible GPA I can get

Graduation Goal GPA I want: 2

Average GPA I need per term: 0.000

3

This will generate the average GPA you need per term to meet your graduation goal GPA. If you think this is a feasible GPA, you get set it as your set graduation goal GPA.

Graduation Goal GPA I want: 3.5

Average GPA I need per term: 3.296

This is the GPA you need each term for you to reach your goal.

Graduation Goal GPA I can Set

You can set the average GPA you want each term and this will generate the graduation goal you can set.

First, enter the remaining units you have to finish your degree. Then, enter the GPA you can average each term and select the blue calculate button.

Remaining GPA Units: 1

Calculate Graduation Goal GPA based on:

☐ Graduation Goal GPA I want

☒ GPA I can average per term

☐ Max possible GPA I can get

GPA I can average per term: 0.000 2

Graduation Goal I can set:

3

This will generate the graduation goal you set based on the average GPA you said you can have each term. If you think this is a feasible GPA, you can set it as your set graduation goal GPA.

GPA I can average per term:	3.5
Graduation Goal I can set:	3.590
<div><div>Calculate</div><div>Reset</div><div>Set Graduation Goal GPA</div></div>	

Max Possible GPA I Can Set

You can calculate the max possible GPA you can receive.

First, enter the remaining units you have to finish your degree and then select the blue calculate button.

Remaining GPA Units:	<input type="text"/>	1
Calculate Graduation Goal GPA based on:		
<input type="radio"/> Graduation Goal GPA I want		
<input type="radio"/> GPA I can average per term		
<input checked="" type="radio"/> Max possible GPA I can get		
If I average this per term:	4.000	
Graduation Goal GPA I can set:	0.000	
2	<div><div>Calculate</div><div>Reset</div></div>	

This will generate a graduation goal GPA that you can obtain, based on getting the highest possible 4.0 GPA each semester. If you think this is a feasible GPA, you can set it as your set graduation goal GPA.

If I average this per term:	4.000
Graduation Goal GPA I can set:	3.811
<div><div>Calculate</div><div>Reset</div><div>Set Graduation Goal GPA</div></div>	

Graduation Goal GPA

You can only select one Graduation Goal GPA from the options provided previously. The GPA you chose will be displayed below the Plan icons. This is only intended for planning purposes.

Plan: My First Plan						
	PDF					
Graduation Goal GPA: 3.500						
Projected Cumulative GPA: 3.460						

Change Grade of a Planned Course

When you add a course it will list the grade as PL. You are able to change the grade to a hypothetical grade to view how your GPA would be changed based on the grades you wish to obtain.

COGS001 (4 Units)
Intro to Cognitive Science
MATH005 (4 Units)
Preparatory Calculus

PL
PL

To change a grade, select the edit button to the right of the semester name. You can only edit courses for one semester at a time.

▼ **Fall 2016** **8 Units**  

Select the drop down option of the course you want to change. Chose a grade from the list.

▼ **Fall 2016** **8 Units**

Planned GPA: 0.000

Delete
All

COGS001 <i>Intro to Cognitive Science</i>	4 Units	<div><div>PL</div><div>A</div><div>A+</div><div>A-</div><div>B</div><div>B+</div></div>	<input type="checkbox"/>
MATH005 <i>Preparatory Calculus</i>	4 Units	<div><div>A+</div><div>A-</div><div>B</div><div>B+</div></div>	<input type="checkbox"/>

Cancel

Once you have changed the grades for the course(s), click the submit button to save your changes.

▼ **Fall 2016** **8 Units**

Planned GPA: 3.500

Delete
All

COGS001 <i>Intro to Cognitive Science</i>	4 Units	<div><div>A</div></div>	<input type="checkbox"/>
MATH005 <i>Preparatory Calculus</i>	4 Units	<div><div>B</div></div>	<input type="checkbox"/>

Submit Cancel

After submitting your changes, you will see the letter grade instead of PL.

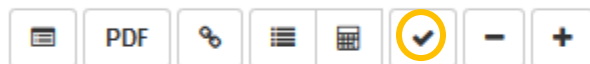
COGS001 (4 Units)
Intro to Cognitive Science
MATH005 (4 Units)
Preparatory Calculus

A
B

Planned GPA: 3.500

To have your GPA be updated with the grades you changed, click the Check Plan [✓] icon.

Plan: My First Plan





Graduation Goal GPA: 3.500
Projected Cumulative GPA: 3.460 ⚠

The triangle icon will be removed once you click the [✓] icon.

After selecting the Check Plan [✓] icon, you will see your projected cumulative GPA change based on your hypothetical grades.

Graduation Goal GPA: 3.500
Projected Cumulative GPA: 3.630

[Expand All](#) / [Collapse All](#)

▼ Fall 2016 8 Units  

[Add Course](#) [Add Message](#)

Planned GPA: 3.500

COGS001(4 Units) A
Intro to Cognitive Science

MATH005(4 Units) B
Preparatory Calculus

Note: These are unofficial GPA projections that are only meant for your Plan Builder usage. It may not account for institutional repeat policies or transfer grade policies. Be sure to see the university catalog or your academic advisor for specific information on courses or planning your GPA.

How do I select my preferred plan?

If you have created multiple plans, you need to select your preferred plan. This is the plan that you currently intend to follow and will be used by your advisor.

To choose a preferred plan, select the star icon to the left of the plan you want.

<div>My Plans</div> <div>Create a New Plan</div>					
Preferred	Edit Plan	Action	Updated	User	PDF
☆	My Double Major Trial Plan	Select... ▼	Nov 17, 2016	brojas2	PDF
★	My First Plan	Select... ▼	Nov 17, 2016	brojas2	PDF
☆	My What-If Plan	Select... ▼	Nov 17, 2016	brojas2	PDF

Note: You can change your preferred plan at any time.

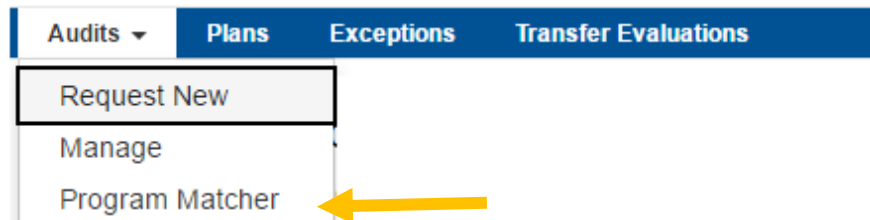
Program Matcher

What is Program Matcher?

Program matcher is meant to help students determine what major may be a good fit for them based on their academic coursework. You can see which Program's requirements best fit your completed and current coursework. Program Matcher also shows you how many units match with units required for each specific major and how many more units you would need to meet those requirements.

How do I use Program Matcher?

Go to the audits tab and select Program Matcher. This will redirect you to the program matcher tool.



Here you can see which degree programs you are closer in completing. You can also create a What-If audit to see more in detail what specific courses you would need for the major.

Program Groups

Filter by program group title

View all Programs (27)

Sciences, (6)

Engineering, (4)

Undeclared (3)

Biological Sciences, (2)

Cognitive Sciences, (2)

Economics, (2)

Science and Engineering, (2)

Science, (2)

Anthropology, (1)

Applied Mathematical Sciences, (1)

Bioengineering, (1)

Chemical Sciences, (1)

Computer Science and Engineering, (1)

27 Programs Found

Filter by program title

● = Hours matched

● = Hours completed

● = Total hours needed

Psychology, BA

49.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

Anthropology, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

Economics, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

English, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

History, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

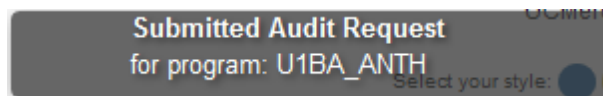
Look through the list and chose a major you would be interested in. Select the Run Audit button. This will run a What-If audit for the major you are interested in.

Anthropology, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

You may see a popup appear in the top right, that shows you have submitted an audit.



Once your audit has been submitted, a green **View submitted Audits** button will appear on the right side. Click the button to be redirected to your completed audits.

27 Programs Found

= Hours matched = Hours completed = Total hours needed

Psychology, BA

49.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

Anthropology, BA

45.3 of your 52.3 completed course hours match the 120.0 minimum hours needed to complete this program. Please run an audit to confirm.

Run Audit

The audit you ran should be the first audit on your list if you have previously ran audits. Click on the audit name or on **View Audit** to open the audit.

Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the "Run Audit" button will run a new audit report. Deleting audits removes them from this list.

Run Audit

Delete

select all/select none

ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
7250747		U1BA_ANTH	Fall 2016	12/02/2016 3:27 PM	WHAT-IF	HTML	brojas2	IP	View Audit	<input type="checkbox"/>
7250745		U1BA_PSY	Fall 2015	12/02/2016 12:06 PM		HTML	brojas2	IP	View Audit	<input type="checkbox"/>

Note: Make sure to run a what-if audit for a program you are interested in to be able to view requirements and meet with your academic advisor. Do not rely solely on Program Matcher.